

ACCEPTANCE LETTER

Congratulations! In the Northwest Region of ACDA, which covers six states, there are tens of thousands of eligible singers in ACDA member choirs. Out of all of those singers, you have been selected to represent your choir, town, state and our region as one of the very best. Again, congratulations on your accomplishment!

SCHEDULE

Please see the attached DRAFT of the honor choir schedules and start planning your travel! Also note that the conference this year runs from Wednesday, March 11, 2020 to Saturday, March 14, 2020. Please remember each singer is **REQUIRED** to attend all honor choir activities so please make your travel plans accordingly. Singers are required to be at registration where they will receive all materials. They will put on their badge which they will wear for the remainder of the conference at all times. Rehearsals for the intermediate and junior high honor choirs will be in ballrooms at the Davenport Historic Hotel. Rehearsals for the Senior High TB and Senior High SA will be in ballrooms at the Davenport Grand Hotel. Rehearsals for the Senior High Jazz will be in Meeting Room 1 at the Davenport Grand Hotel. The performances for all choirs will be in the Martin Woldson Theater at the Fox, our main concert venue during the conference.

HOUSING

All singers -

- Must provide your own designated chaperone - *one chaperone may serve more than one singer.*
 - The designated chaperone must either (1) stay in the hotel room with the singer; or (2) follow the school, district, or organization policy regarding overnight trips.
 - Singers/chaperones **MUST** stay at The Davenport Grand or The Historic Davenport Hotel in order to be eligible for participation. A link to the reservation portal can be found at nwacda.org. Click on "hotels" and follow the directions.
 - Secure your room by Dec. 4th, 2019.
 - **BE SURE TO LIST ALL OCCUPANTS** of each room when you make your reservations, and tell them you are with the **American Choral Directors Association**. If you fail to inform the Davenport that you are with the group, you will not receive the special rate, you will not be listed in our housing roster, and could be removed from the choir.

FEES

The registration fee covers 3 days of amazing rehearsals and performances with great singers, conductors, accompanists, rehearsal recordings, sheet music, t-shirt, badge, concert tickets, pencil and water bottle. *All transportation arrangements and expenses will be made by and paid for by the honor choir participants.* ACDA assumes **NO** financial responsibility for transportation to and from the NW Conference in Spokane, WA. Thank you for your trust and confidence that our Honor Choir Committee is working hard to ensure that each singer will be provided the greatest experience possible for the best price possible.

Intermediate and Junior High Honor Choirs:

- **Registration Fee: \$130.00, non-refundable**
 - Directors will log into opusevent.com to pay for registration. Similar to the audition, directors will see the accepted singers and can select the singers in the main screen for whom they would like to pay. Please plan to pay by credit card. If a student is withdrawing from the event, you will also have the option to do so on opusevent.com.
 - Includes **2 CONCERT TICKETS** which you will receive at registration.
 - **Note: Meals are not included.**
- **Due: Dec. 4, 2019**

Senior High School Honor Choirs (SA, TB and Jazz):

- **Registration Fee: \$170.00, non-refundable**
 - Directors will log into opusevent.com to pay for registration. Similar to the audition, directors will see the accepted singers and can select the singers in the main screen for whom they would like to pay. Please plan to pay by credit card. If a student is withdrawing from the event, you will also have the option to do so on opusevent.com.
 - Includes 2 CONCERT TICKETS which you will receive at registration.
 - Includes: Breakfast on March 12 and a social event, other meals, not included
- **Due: Dec. 4, 2019**

MEALS

All singers will be responsible for their own meals. There are many restaurants within walking distance of the hotels. VisitSpokane has created an informative microsite, including a list of restaurants, things to do, and information on each of our venues, which can be helpful as you plan for meals. See that information at www.visitspokane.com/2020nwacda. Be advised that if you go to a sit down restaurant, there could be wait times. Singers are NOT allowed to be late for rehearsal. **Senior High Honor Choirs** - on Thursday morning only, you will be served breakfast in The Davenport Grand Ballroom B, and college representatives from throughout the Northwest region will be there for a meet and greet. You have the chance to ask them questions about their school and make possible 5th year plans for choir!

FORMS

Each singer must complete three forms and upload them to OpusEvent (due with registration information).

- The **Liability Waiver** must be signed by the singer and parent/guardian and NOTARIZED.
- The **Medical Permission Form** must be completed, signed by the singer and parent/guardian and NOTARIZED.
- The **Housing Agreement** must be completed and signed by the singer and parent/guardian.

CHAPERONES

Parent chaperones are a vital part of the success of these groups. Each student will need a chaperone. However, one chaperone may serve more than one singer. Chaperones will be responsible for singers at all times, except when singers are in rehearsal. (Chaperones may be asked to supervise during rehearsal as well.) *Chaperones are NOT required to pay a fee. Chaperones will NOT be granted access to any NW ACDA events (except honor choir rehearsals) without purchasing separate registration or concert tickets. Chaperones will NOT receive breakfast.* If a singer is having difficulty finding a chaperone, we encourage you to look at the list of accepted singers and contact another singer from your area to see if their chaperone would be willing to assist and also save a little on housing costs. If you continue to struggle to find a chaperone, please contact your honor choir chair for assistance in connecting with other singers.

HONOR CHOIR REGISTRATION DEADLINE

December 4, 2019

Deadline for all (three) forms uploaded to OpusEvent.com

Payment deadline online!

Hotel reservations made!

December 9, 2019

Music mailed to directors to distribute.

- Along with your music will be a lot of important information that you will need to read carefully with your director and your parents. Please make sure that you plan time to rehearse daily! You will need to be prepared to have music memorized and don't lose your music. You get one copy! There will be part recordings to help you learn the part, so don't rely on your director as they are busy with their own choirs! Be ready to commit and represent your school proudly!

HONOR CHOIR CHAIR CONTACT INFORMATION

Questions per choir will be directed to the chair listed below:

Intermediate Treble (5-7)

Stacia Cammarano, Chair
staciacammarano@hotmail.com

Junior High Mixed (7-9)

Kent Wilson, Chair
kent.wilson2@hotmail.com

Senior High TB (10-12)

Isaac Robbins, Chair
irobbins@sd273.com

Senior High SA (10-12)

Karlene Sandoval
karlene_sandoval@sumnersd.org

Senior High Jazz (10-12)

Jeff Horenstein, Chair
horensteinj@gmail.com

If you have any questions regarding Honor Choirs, please do not hesitate to contact me as well! This conference and these honor choirs are certainly going to provide many wonderful musical opportunities. I look forward to our shared experience next March in Spokane, WA!

Musically Yours,

Amy Fuller, Honor Choirs General Organizing Chair - Northwest ACDA Region Conference - Spokane 2020

amy_fuller@sumnersd.org

Attached:

- Liability Waiver
- Medical Permission Form
- Housing and Conduct Agreement
- Rehearsal Schedules (subject to change slightly)

LIABILITY WAIVER

Intermediate

Junior High

Senior High TB

Senior High SA

Senior High Jazz

(Please circle the appropriate honor choir above)

I hereby release, indemnify and hold harmless the American Choral Directors Association ("ACDA"), its trustees, employees, volunteer workers, students, agents and assigns from any and all liability, damage, claim of any nature whatsoever arising out of or in any way related to my/my child's participation in the **NW ACDA Honor Choir** at the **NW ACDA Region Conference** in Spokane, WA, from March 11-14, 2020.

Participating in any activity is an acceptance of some risk of injury. I agree that my/my child's safety is primarily dependent upon him/her taking proper care of himself/herself. Despite precautions, accidents and injuries may occur and injury and/or loss or damage to personal property may occur as a result of participation in the **NW ACDA Honor Choir**; therefore, I assume all risks related to participation in the **NW ACDA Honor Choir**. I also hereby acknowledge that the American Choral Directors Association, its trustees, employees, volunteer workers, students, agents and assigns assume no liability whatsoever for personal injuries or property damage that may arise out of my/my child's participation in the **NW ACDA Honor Choir** at the **NW ACDA Division Conference** in Spokane, WA, March 11-14, 2020.

My signature on this form indicates that I have read, understood and freely signed this agreement. I expressly agree that this agreement shall be construed and enforced in accordance with laws of the state of Oklahoma (ACDA home state), with Oklahoma County being the court of exclusive jurisdiction, and I consent to the jurisdiction of the state of Oklahoma and of the courts of Oklahoma County. I agree that this waiver and release is intended to be as broad and inclusive as permitted under the laws of the state of Oklahoma so that if any portion hereof is held invalid, the balance shall continue in full legal force and effect.

(Name of Singer)

(Signature of Parent or Legal Guardian)

Signed in my presence this _____ day of (month & year) _____.

Witness my hand and seal this _____ day of (month & year) _____.

*Notary Public: _____.

My Commission expires: _____.



****This is not a legal document without the signature and seal of a Notary Public!!!***

This document and all other registration information and payments must be uploaded to www.opusevent.com by December 4, 2019.

MEDICAL PERMISSION FORM

Intermediate

Junior High

Senior High TB

Senior High SA

Senior High Jazz

(Please circle the appropriate honor choir above)

Participant's name (PRINT) _____
(Last) (First) (Middle Initial)

Date of Birth ____/____/____ Participant's Health Insurance Co. _____
(Name and Policy Number)

I am currently taking the following prescription medication(s):

Prescription Name _____ Frequency _____

Prescription Dosage _____ Medical reason _____

List any other medications you might be taking on the back side of this form.

Known allergies _____

Dietary Restrictions _____

Physical Limitations/Accommodations Needed _____

My physician's name _____
(Last) (First) (Middle Initial)

Address of physician _____
(Street) (City) (State/Province) (Zip/Postal Code)

Physician's Office phone (____) ____ - ____ Physician's Emergency Contact # (____) ____ - ____

If the participant, listed above, should require medical attention while participating in the ACDA Honor Choirs in Spokane, WA from March 11-14, 2020, the designated Honor Choir Chair, Honor Choir Chair Assistant, and/or Honor Choir Coordinator, and the designated chaperone (if other than parent), has my permission to treat onsite or take said child (listed above) to a doctor, hospital, or any other medical facility for necessary medical treatment.

(Name of Singer)

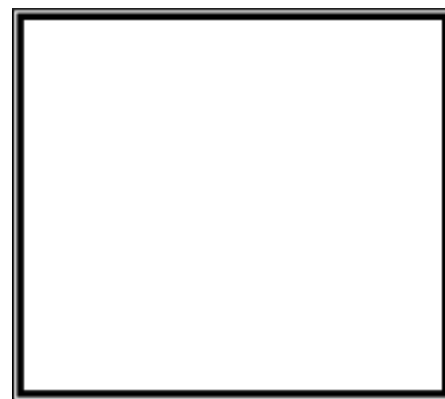
(Signature of Parent or Legal Guardian)

Signed in my presence this _____ day of (date & year) _____.

Witness my hand and seal this _____ day of (date & year) _____.

*Notary Public: _____.

My Commission expires: _____.



****This is not a legal document without the signature and seal of a Notary Public!!!***

This document and all other registration information and payments must be uploaded to www.opusevent.com by December 4, 2019.

HOUSING & CONDUCT AGREEMENT

Intermediate

Junior High

Senior High TB

Senior High SA

Senior High Jazz

(Please circle the appropriate honor choir above)

This Code of Conduct will ensure a great musical experience for the ACDA Honor Choir members. No student may participate in the Honor Choir without this signed agreement completed and returned.

1. No student will leave the rehearsal or go to their hotel room during rehearsal unless accompanied by a chaperone. Suggested curfew is 10:30 p.m.
2. Possession or use of tobacco, alcoholic beverages or controlled substances (drugs or other illegal materials) **WILL NOT BE TOLERATED!**
3. For security and identification purposes, all Honor Choir participants are required to wear their Name Badges and Lanyards at all times for the duration of the Honor Choir experience, except while in their own hotel rooms or out and about in the city.
4. Students requiring prescribed medication must inform their chaperone and note this on the health form included as part of the registration materials. Please follow your school policy for distribution of medication.
5. **PROMPT** attendance at ALL rehearsals and the performance is **MANDATORY**. *The only exception will be for students performing in another choir appearing on the convention program - and only with prior approval by the honor choir chairs.*
6. Be aware of the time. You are expected to arrive at rehearsal 10 minutes before it begins. Attendance will be taken and late arrivers noted.
7. Students will be expected to be on their best behavior **AT ALL TIMES**. Inappropriate behavior both in and outside of the rehearsals **WILL NOT BE TOLERATED**.
8. Students **MAY NOT WEAR HATS OR SUNGLASSES DURING REHEARSALS**.
9. Listen to and follow the instructions given at rehearsals. You are responsible for any information given.
10. Cell phones and other electronic devices are **NOT ALLOWED** in rehearsal. Your cell phone will be confiscated.
11. Singers must come with music prepared as noted by each honor choir chair. Singers who do not know their part may not be allowed to sing in the performance.

I agree to support and abide by the rules of conduct. I understand that failure to comply with the rules listed above may result in the loss of my participation in these choirs and I will be sent home at the expense of my parent/guardian. In this case, I understand that NW ACDA representatives will immediately release me to the care of my ACDA sponsor in Spokane, WA.

Name & Relationship of Chaperone:
Email & Cell # of Chaperone:

Student Printed Name

Student Signature

Date

Parent Printed Name

Parent Signature

Date

This document and all other registration information and payments must be uploaded to www.opusevent.com by December 4, 2019.

Intermediate Honor Choir Rehearsal Schedule, 2020

(5, 6, 7) – All Rehearsals in The Historic Davenport Grand Pennington Ballroom A

Wednesday, March 11, 2020

1:00-3:00pm	Open registration in The Historic Davenport Grand Ballroom Foyer
3:00-5:30 p.m.	Singers will need to check into hotel rooms and get dinner on their own.
5:30-6:00pm	Honor Choir Meeting - Grand Ballroom A Singers & Parents/Chaperones must attend
6:00-8:00pm	Rehearsal
8:00-8:15pm	Honor Choir Announcements

Thursday, March 12, 2020

8:30-Noon	Rehearsal
Noon-1:30pm	Lunch on your own
1:30-4:00pm	Rehearsal
4:00pm-6:00pm	Dinner on your own
6:00-8:00pm	Rehearsal
8:00-8:15pm	Honor Choir Announcements

Friday, March 13, 2020

8:30am-Noon	Rehearsal
Noon-6	Lunch, free time with your chaperone and dinner
6:00-8:00pm	Rehearsal
8:00-8:15pm	Honor Choir Announcements

Saturday, March 14, 2020

Check out of rooms and get breakfast	
9:00-10:00am	Dress Rehearsal - The Fox Theatre
10:00-1:00pm	Lunch time/Prep for concert
1:00pm	Call time - The Fox
1:30-2pm	Honor Choir Concert Intermediate Honor Choir Performance
2-2:30pm	Junior High Honor Choir Performance

Junior High Honor Choir Rehearsal Schedule, 2020

(7, 8, 9) – All Rehearsals in The Historic Davenport Grand Pennington Ballroom C

Wednesday, March 11, 2020

3:00-5:00pm	Open registration in The Historic Davenport Grand Ballroom Foyer
5:30-6:00pm	Honor Choir Meeting - Grand Ballroom C
	Singers & Parents/Chaperones must attend
6:00-8:00pm	Rehearsal
8:00-8:15pm	Honor Choir Announcements

Thursday, March 12, 2020

8:30-Noon	Rehearsal
Noon-1:30pm	Lunch on your own
1:30-4:00pm	Rehearsal
4:00pm-6:00pm	Dinner on your own
6:00-8:00pm	Rehearsal
8:00-8:15pm	Honor Choir Announcements

Friday, March 13, 2020

8:30am-Noon	Rehearsal
Noon-6	Lunch, free time with your chaperone and dinner
6:00-8:00pm	Rehearsal
8:00-8:15pm	Honor Choir Announcements

Saturday, March 14, 2020

Check out of rooms and get breakfast	
10:00-11:00am	Dress Rehearsal - The Fox Theatre
11:00-1:00pm	Lunch time/Prep for concert
1:00pm	Call time - The Fox
1:30-2pm	Honor Choir Concert Intermediate Honor Choir Performance
2-2:30pm	Junior High Honor Choir Performance

Senior High SA Honor Choir Rehearsal Schedule 2020

(10, 11, 12) – All Rehearsals in The Davenport Grand Ballroom A

Wednesday, March 11, 2020

3:00-5:00pm	Open registration in the Grand Ballroom Foyer <ul style="list-style-type: none">• Make sure you have food in your tummy before rehearsal begins.
5:30-5:45pm	Honor Choir Meeting—Grand Ballroom A <ul style="list-style-type: none">• Singers & Chaperones must attend
5:45-8:45pm	Rehearsal
10:30pm	Lights out!!

Thursday, March 12, 2020

8:00-9:30 am	Breakfast and College Fair—Grand Ballroom B
9:00-12:30pm	Rehearsal
12:30-2:00pm	Lunch on your own
2:00-5:00pm	Rehearsal
5:00-7:30pm	Dinner on your own
7:30-9:30pm	Rehearsal
9:30-10:30pm	Choir Exchange with Senior High TB Honor Choir - Ballroom A
11:00pm	Lights out

Friday, March 13, 2020

9:00-12:30	Rehearsal
12:30-2:00pm	Lunch on your own
2:00-6:00pm	Rehearsal
6:00-8pm	Dinner on your own
8-10:00pm	High School Social Event
10:30pm	Lights Out

Saturday, March 14, 2020

8:30-10:30am	Final Rehearsal
11-Noon	Rehearsal - The Fox
Noon-2:45pm	Lunch on your own /Prep for concert
2:45pm	Concert Call Time - The Fox
3:15pm-4:45pm	<i>High School SA/TB Honor Choir Concert</i>

Senior High TB Honor Choir Rehearsal Schedule 2020

(10, 11, 12) – All Rehearsals in The Davenport Grand Ballroom C

Wednesday, March 11, 2020

3:00-5:00pm	Open registration in the Grand Ballroom Foyer <ul style="list-style-type: none">• Make sure you have food in your tummy before rehearsal begins.
5:30-5:45pm	Honor Choir Meeting—Grand Ballroom C <ul style="list-style-type: none">• Singers & Chaperones must attend
5:45-8:45pm	Rehearsal
10:30pm	Lights out!!

Thursday, March 12, 2020

8:00-9:30am	Breakfast—Grand Ballroom B
9:00-12:30pm	Rehearsal
12:30-2:00pm	Lunch
2:00-5:00pm	Rehearsal
5:00-7:30pm	Dinner on your own
7:30-9:30pm	Rehearsal
9:30-10:30pm	Choir Exchange with Senior High SA Honor Choir - Ballroom A
11:00pm	Lights out

Friday, March 13, 2020

9:00-12:30	Rehearsal
12:30-2:00pm	Lunch
2:00-6:00pm	Rehearsal
6:00-8pm	Dinner on your own
8-10:00pm	High School Social Event
10:30pm	Lights Out

Saturday, March 14, 2020

9:30-11:30	Final Rehearsal
Noon-1	Rehearsal - The Fox
1-2:45pm	Lunch/Prep for concert
2:45pm	Concert Call Time - The Fox
3:15pm-4:45pm	<i>High School SA/TB Honor Choir Concert</i>

Senior High Jazz Choir Rehearsal Schedule 2020

(10, 11, 12) – The Davenport Grand, Meeting Room 1

Wednesday, March 11, 2020

2:00-3:00pm	Jazz Rehearsal Space Set-up and Registration - Meeting Room 1
3:00-5:00pm	Meeting and 1 st Rehearsal
5:00-7:00pm	Dinner on your own
7:00-9:00pm	Rehearsal

Thursday, March 12, 2020

8:00-9:00am	Breakfast - The Grand Ballroom B
9:00am-12:30pm	Rehearsal
12:30-2:00pm	Lunch on your own
2:00-5:30pm	Rehearsal
5:30-7:30pm	Dinner on your own
7:30-10pm	Rehearsal
10:30pm	In rooms - Marriott
11:00pm	Lights Out

Friday, March 13, 2020

9:00am-11:30am	Rehearsal
11:30-12:15	Check out of rooms, store luggage with front desk as needed
12:15-1:15	Dress Rehearsal at The Fox
1:15-3:30	Lunch and transportation to The Fox
3:30-4:00	Doors open for Afternoon of Jazz Concert/Call-Time at The Fox
4:00-5:30pm	<i>Jazz Honor Choir Concert and Afternoon of Jazz at The Fox</i> <ul style="list-style-type: none">• <i>Your participation with ACDA Jazz Honor Choir is officially done after the concert. Some may have made arrangements to stay with your chair.</i>
5:30pm-8:30pm	Dinner on your own
8-10:00pm	High School Honor Choir Social Event