

## Artistic Director – Choral Arts Northwest

### Description

The position of Artistic Director is a part-time position in Seattle, Washington. The engagement will begin July 1, 2021. Weekly hours may vary based on the performance schedule; weekend and evening work is required. The Artistic Director reports to the President of the Board and works closely with the Board of Directors.

For full description please visit:

<https://www.choralartsnw.org/artistic-director-recruitment/>

The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. A suitable candidate would exemplify:

Knowledge, experience, and affinity for a broad range of repertoire, but with special understanding and/or connections with emerging composers.

- Experience in collaborative programming with other groups and organizations.
- Experience programming and conducting at least one professional recording.
- 5+ years professional conducting experience.
- Master's degree or commensurate experience.
- *A cappella* and orchestral conducting experience.
- Participation in annual fundraising.
- Community outreach/engagement planning.
- Experience planning concert programs and seasons at least two years in advance.

*Choral Arts Northwest is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.*

### About Choral Arts Northwest

Choral Arts Northwest, a professional-level chamber choir in Seattle, Washington, is a 501(c)(3) organization that enriches the lives of Seattle residents by presenting high-quality choral music and artistic and educational outreach programs.

### Application Procedure:

The application period will be open until March 1, 2020. To apply, please send a cover letter, resume or CV, and two sample concert programs to [adsearch@choralartsnw.org](mailto:adsearch@choralartsnw.org). In your cover letter, please be sure to address how your application meets the required experience and skills listed above in addition to how you envision your work with Choral Arts Northwest will fit into your broader musical commitments.

The selection committee will contact candidates in late March to schedule preliminary interviews, which will be completed during April 2020. Candidates should be prepared to complete an informational application, including the submission of video recordings, and a background check.

Questions may be directed to [adsearch@choralartsnw.org](mailto:adsearch@choralartsnw.org), or 971-236-3532 (voicemail only).

Semifinalists should be prepared to rehearse with the choir for one hour during the week of June 15 or June 22, 2020. The rehearsal will cover two pieces of literature, one chosen by the search committee and one of the candidate's own choosing, should they be selected as one of the semifinalists.

Following semifinalist auditions, up to four candidates will be invited to conduct a concert with CANW throughout the 2020-2021 season with the literature of their choosing and adherence to budget constraints. The Board will announce its final selection in July 2021.

### **Requirements**

The role of the Artistic Director is to provide CANW with visionary artistic leadership by developing and conducting programs that fulfill CANW's artistic mission and grow CANW's artistic standards. CANW expects the Artistic Director to inspire our vocalists to attain the highest levels of musical expression and accomplishment.

The Artistic Director shall be responsible for:

- Establishing, developing, and communicating the artistic vision for the organization
- Programming, preparing, and directing a select number of project-based programs each fiscal year (the fiscal year runs from July 1 of one year to June 30 of the following year); selection of repertoire with sensitivity to CANW's mission.
- Establishing, maintaining, and communicating the musical standards for the singing membership
- Selecting performance venues in consultation with the Managing Director or other(s) designated by the Board.
- Determining the appropriate number of singers for the season and particular concerts as the repertoire requires and the budget allows.
- Auditioning, selecting, and evaluating singers.
- Leading rehearsals, preparing the choir for performances, and conducting the performances.
- Selecting, recruiting, and consulting with the Managing Director in hiring instrumentalists, vocalists, and other artists for the season or specific concert programs.
- Working with the Organization's staff on practical matters relevant to programming and concerts such as concert publicity, educational outreach, score procurement, venue and stage configuration.
- Participating in advance planning of the artistic programming budget.
- Initiating and collaborating with producers and singers on recording projects, including choice of music, leading rehearsals, and conducting the recording sessions.
- Soliciting supplemental outreach performances in consultation with the Managing Director and the Board.
- Acting as spokesperson for CANW during interviews with press (newspaper, radio, television, and internet) and other participation in public relations as appropriate.
- Overseeing the writing of program notes and advising on the content of the printed concert programs.
- Collaborating in preparation of grant applications, including possible interviews before grant committees.
- Participating in other outreach activities that increase recognition of CANW (e.g. writing copy for a newsletter, meeting with others interested in supporting CANW, participating in CANW's educational outreach, and attending and participating in social and civic events).

The Artistic Director shall participate as an advisor to the Board of Directors, attend Board meetings, and prepare reports to the Board. As the most visible representative of CANW, the Artistic Director is expected to conduct themselves in a manner that reflects well on the organization by maintaining a sense of professional propriety.

**Andrew Jacobson**

Director of Choirs | Bellevue High School

[www.andrewjacobsonmusic.com](http://www.andrewjacobsonmusic.com)

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